

Exam. Code : 108102

Subject Code : 2074

Bachelor of Fine Arts 2nd Semester

COMMUNICATION SKILLS IN ENGLISH-II

Paper—VI

Time Allowed—3 Hours] [Maximum Marks—35

Note :- Eight questions of equal marks have been set, two in each of four Sections (A-D). All the questions carry equal marks.

Candidates are required to attempt five questions in total choosing at least one question from each Section. The fifth question may be chosen from any Section.

SECTION—A

1. Write a note on 'Barriers to listening'. 7

OR

2. Write a note on 'Feedback skills'. 7

SECTION—B

3. Suppose an eminent scholar delivered a lecture on 'Importance of Exercise'. How would you 'Take Notes on This Lecture' ? 7

OR

4. Write a note on 'Attending telephone calls'. 7

SECTION—C

5. What are the components of a 'Meaningful Conversation' ? 7

OR

6. What are the 'Forms of polite speech' ? 7

SECTION—D

7. You want to take admission in a college and you have to get some information regarding the eligibility, admission test and other requirements. Write a conversation that took place between you and the concerned office staff of the college. 7

OR

8. What are the essentials of preparing for interviews ? 7